



Course Withdrawal Form

- Withdrawal after the drop deadline, up to and including the mid-point of the semester (see academic calendar for exact date): A "W" will be posted to the student's transcript. A "W" has no effect on the student's grade point average.
- Withdrawal after the mid-point of the semester and up to and including the last class: Faculty member will be asked to assign a grade of either "WF" (Withdraw Fail) or "WP" (Withdraw Pass). A "WF" is counted in the student's grade point average as a failure.

Please be aware that "W", "WP", and "WF" grades are part of the calculation to determine Satisfactory Academic Progress and may affect a student's ability to receive financial aid. Please consult the full Satisfactory Academic Progress policy or contact the Registrar's Office with any questions.

Courses receiving a W/WP/WF are not eligible for any refund of tuition.

Student's Name: _____

Course Number: _____ Semester: _____

Student Signature: _____ Date: _____

To be filled out by instructor:

Withdrawal before mid-point

OR

Withdrawal after mid-point with a final grade of WP or WF

Instructor Signature _____ Date: _____