



Hartford International
UNIVERSITY FOR RELIGION & PEACE

Hartford International University is seeking a Director of Facilities and Campus Operations

Hartford International University for Religion and Peace, a 187-year-old institution with programs that focus on interreligious dialogue and peacebuilding, is seeking an energetic and motivated Director of Facilities and Campus Operations to join a committed team. Diversity, equity, and inclusion have been part of our DNA for decades, and we are committed to building a diverse and inclusive staff to support our diverse student body and constituents. Hartford International is an equal opportunity employer.

Hartford International is in the midst of an exciting process of strategic change: redesigned academic programs, new partnerships, and emerging centers. In 2021, we changed our name from Hartford Seminary to Hartford International University for Religion and Peace (HIU) to better represent our longstanding mission as a place that builds community and works toward peace through interreligious understanding. We have begun a series of projects to update our 13-building, 10-acre campus to better support the activities of the University.

Position Overview

The Director of Facilities and Campus Operations works closely with members of Senior Leadership and the Board of Trustees Buildings and Grounds committee to ensure a beautiful and well-functioning campus that meets the needs of our new and evolving programs. The Board of Trustees is committed to allocating a portion of its annual endowment draw to capital projects, for which this position will manage. In-person work is required with some flexibility.

Key Responsibilities

- Planning for and the completion of capital projects
- Oversight of all campus maintenance activities
- Management of facilities staff and budgets
- Campus public health, safety, and security
- Campus housing and space rentals
- Space management

Qualifications

We are seeking candidates with the ability to work and communicate effectively with multiple constituencies, experience working in higher education or other non-profit organizations, and strong organizational and management/supervisory skills.

Applications and Nominations

To apply or nominate a candidate, please contact humanresources@hartfordinternational.edu. If applying, a resume, cover letter, and three professional references are required. Only candidates who are selected for interviews will be contacted.