



NEW INTERNATIONAL STUDENT CHECKLIST

APPLY TO HARTFORD INTERNATIONAL UNIVERSITY

- Submit your [HIU Application](#)
- Track your admission status and keep in touch with [Michelle Federer](#), Interim Director of Admissions.

WHEN YOUR ACCEPTANCE LETTER COMES

- Submit a copy of your passport. Apply for a passport as soon as possible if you do not have one. HIU must receive a copy of your passport in order to issue you an I-20. To avoid any delay, please ensure your passport is not expired, and valid for at least 6 months post academic program
- Obtain a Form I-20 by completing the [International Student Financial Guarantee](#). A letter from the institution on letterhead with seal and signature is required, verifying the financial ability of the Guarantor. Please submit a clear photocopy of the biographic page of your passport. If you currently hold a visa in the U.S., please provide a clear copy of that as well. Please send your Financial Guarantee Form, bank statements and supporting documents at your earliest convenience so we can start processing your I-20. **MAP applicants do not need to complete this form.**
- Pay the [SEVIS 1-901](#) fee once you receive your Form 1-20. [Watch this video for step-by-step instructions](#). **HIU pays the SEVIS fee for all students accepted into the MAP program.**
- Contact your corresponding U.S embassy or consulate to schedule your visa interview. You can find wait times for visa applications [here](#).
- Prepare the required documents for your visa interview. In addition to filling out the Form DS-160 online, check the website for the US Consulate/Embassy where you will be interviewed to see what documents are required.
 - ✓ Admission Letter from HIU
 - ✓ Form I-20
 - ✓ Proof of funding/sponsorship as reflected on the form I-20
 - ✓ Passport
 - ✓ Proof of ties to your home country and intent to return after studying
 - ✓ Any other recommendations based on the embassy or consulate website

NEXT STEPS

- Submit your immunization/vaccination records to the [Registrar](#). Please see [Immunization Requirements](#).

- Contact the [Housing Department](#), if you want to live on campus. Space is limited, so do this as soon as possible.
- Make sure to arrange a ride from Bradley International Airport or Hartford Union Station to HIU. You can do so by sending an email to [HIU International Admissions](#).
- Reach out to [Student Services](#) to prepare or set up your health insurance plan.
- Complete your initial registration by submitting the [New Student Registration Form](#).
- Set-up and access your HIU email. This is extremely important. Be on the lookout for an email from the Registrar's office.

WHEN YOU ARE ON CAMPUS

- Update your local address and phone number in Populi.
- Meet with your advisor and enroll in classes.
- Attend both the Student Orientation and the International Student Orientation.
- If you have any condition that may prevent you from excelling in graduate-level work, please complete and submit the [Request for Accommodations Form](#). You should also contact your instructors to discuss learning needs and any additional accommodations needed to succeed.
- Complete the Student Services Survey (tbc) and [Student Interests Form](#).
- There are a limited number of jobs available each year on campus, if you are interested, you can contact [Human Resources](#).

MEET THE TEAM

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