



PhD Tutorial Contract (6 credits)

This contract should be reviewed with the faculty advisor and approved by both the student and the advisor before proceeding with the tutorial. Submit this contract, with advisor approval, to the registrar.

Students must have successfully completed Stage One (year one) of the program before they can register for their tutorials. Six-credit tutorials are typically paired with a three-credit methods/language course.

6 credit Tutorial: (check one): [] PHD-920 [] PHD-921 [] PHD-922 [] PHD-923

Semester and year: _____

Title of Tutorial: _____

Meeting Dates: _____

(Students must meet with their advisor a minimum of four times. International students must meet legal residency requirements by meeting regularly in person with their advisor.)

A tutorial is a directed writing project that is customized to fit the student’s specific research focus and is supervised by HIU or external faculty whose expertise matches the focus of the tutorial.

- List Outcomes of Tutorial / Methods or Language Course:

- Requirements of Tutorial activities:
 - Meet with faculty advisor at least monthly over the semester;
 - Define where this tutorial / course fits in the scope of the research;
 - Compete a paper, normally of 50 pages in length, that is intended to serve as part of the dissertation;
 - A preliminary syllabus with course requirements should accompany this form;
 - Supervising faculty are responsible for submitting grades to the HIU registrar.

Student Signature: _____ Date: _____

Advisor Signature: _____ Date: _____