



J-1 Student Non-Degree

Addendum to Request for DS-2019 Certificate of Eligibility for J-1 Exchange Visitor

Participant Qualifications: The J-1 student, non-degree category can be used only for a student who is invited by an HIU faculty member to participate in a prescribed course of study (e.g. research project) to be conducted at HIU campus and in which the student must be engaged full time during their visit. The inviting faculty member must actively oversee the academic progress of the student.

Definitions:

Prescribed Course of Study: A non-degree academic program with a specific educational objective. Such course of study may include intensive English language training, classroom instruction, research projects, and/or academic training to the extent permitted by [regulation](#).

Engaged Fulltime: A non-degree student must be enrolled in at least 3 courses or 9 credits during their program duration. The course load must be equivalent to a full course of study for a degree seeking student at the same academic level.

Program Duration: A non-degree student may pursue a prescribed course of study of up to 24 months. This 24 month is inclusive of academic training.

Academic Training: J-1 students may participate in academic training with or without wages or other remuneration during their studies with the approval of the academic dean or adviser and the responsible officer at their sponsor organization. Academic Training must be related to their field of study. Academic training is the name the J-1 Exchange Visitor Program uses for employment training or practical experience related/ integral to the student's field of study.

Employment: Students may engage in part-time employment under certain conditions, including good academic standing at their host institution. For J-1 students, all on-campus employment must be approved in advance and in writing by the Responsible Officer.

Funding: A student invited in this category must establish the availability of post arrival funds to cover the cost of the program. Additionally, students must have a substantial portion (at least 51%) of their funding coming from any source other than personal or family funds. Such funds may be identified as a scholarship, fellowship or a grant/award from another organization.

Cross-Cultural Activity: An activity designed to promote exposure and interchange between exchange visitors and Americans so as to increase their mutual understanding of each other's society, culture, and institutions.



Program Description - Student, Non-Degree Prescribed Course of Study

The student specific prescribed course of study is to be defined and described by the inviting faculty member/center in a single page course description format similar to the example found below. The course description then becomes an attachment to the application for issuance of Form DS-2019.

Student(s) Name: _____

Program Title (if applicable): _____

Program Duration: Start Date: _____ End Date: _____

Inviting Faculty Member Name(s): _____

Academic Advisor(s) (if different from the inviting faculty): _____

Academic Program Objectives:

Program Description:

The program description should:

1. Describe how the program relates to the student's major field of study.
2. List each course and confirm that they will be offered in-person at HIU.
3. Relate whether or not Academic Training is integral to the program.
4. Provide information about how the program will foster cultural exchange.
5. Describe the standard for evaluating the student's successful completion of the program objectives.